Minutes of the Wheatlands State School P & C Association  
General Meeting held at the Wheatlands State School  
on Thursday 21st of March at 6:42pm

<table>
<thead>
<tr>
<th>Meeting Opened:</th>
<th>6:35pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apologies:</td>
<td>Debbie Henderson, Kate Scott.</td>
</tr>
<tr>
<td>Minutes of Previous Meeting:</td>
<td>Julie proposed that the minutes of the previous general meeting be accepted as sent home to all families. Moved Simone Seconded Lisa Carried.</td>
</tr>
<tr>
<td>Business Arising from Minutes:</td>
<td>Lisa reapplied to the Stanwell Corporation by a letter and also made contact via telephone call. She was informed that they will not be able to help any longer as they are now as Stanwell. They are only able to provide sponsorship to large promotion events. Lisa also contacted the Murgon sector of the South Burnett Regional Council and is still waiting to hear back from them. Any further developments will be document in the minutes. Moved Julie Seconded Faye Carried.</td>
</tr>
<tr>
<td>Correspondence:</td>
<td>Julie proposed that the correspondence be accepted as per the Inward and Outward Correspondence Book as presented at the meeting. Moved Kieran Seconded Bronwyn Carried</td>
</tr>
<tr>
<td>Business Arising from Correspondence:</td>
<td>None</td>
</tr>
</tbody>
</table>
| Treasurer's Report: | Balance as at 21.03.13 $18 719.11  
$738.75 Receipts  
$9157.60 Payments  
Current Balance - $10 300.26 credit  
Kieran moved that the Treasurer’s Report be adopted. Moved Annette Seconded Kimberley Carried. |
| Business Arising from Treasurer's Report: | Nil |
| Student Council Report: | The student council is still in the process of electing the new committee members. Therefore there will be no report at this time. |
### Principal's Report:

1. The 2013 budget has been approved.
2. $77,540.00 cash is available in the school funds. This is yet to be committed at a later date.
3. Thanks to the P&C for the donation of the laptops. We received 8 new laptops for the school. The wireless internet was updated and each class now has one wireless point.
4. Thank-you to the P&C for donating money to help with the purchase of ICT.
5. In the coming months a television will be installed with the inclusion of Austar, so the children will be able to utilize the History, National Geographic channels and the likes, for educational purposes.
6. Daniel put in a submission for a Wheatlands to be included in the local small schools instrumental program. Year 5 through to year 7 will be able to participate at this stage. The students will hire the agreed instrument for a period of 12 months. There will be a criteria that needs to be met and it will be necessary for parents to arrange transportation. The lessons will be for 1 hour at this point in time and when more details become available they will be put into the minutes. Funding has been secured for 2 years for the teaching aspect of the program and is not being paid for out of the school budget. There will be an approximate fee of $150-$200 a year for maintenance.
7. The homework that the teachers have set for the children this year is showing that the kids are retaining the information better. The consensus of the P&C is that “study” time is setting up the kids for their future. We can see a clear difference in the students that receive input from parents when it comes to homework and it speaks for itself in the results. Homework is to reinforce the days learning and to develop time management skills.
8. The school will have improvement works commencing over the Easter break. Approximately $119,000 of improvements will be done before the centenary in November. The likes of painting, drainage issues, tank relocation and leveling will be some of the work that will be conducted. This work is entirely funded by the Government and will commence on the 2nd of April.
9. It has been decided that reward parades will be reduced to one at the end of semester one and one at the end of year. The certificates that the children have received will still be awarded in class. The benefit of having twice a year parades will give a bit more credence to the occasion.
10. A whole school reading program has been established. All levels will be assessed and then the children will be put into groups of approximately 8-9 in their appropriate levels. This program will commence term 2.

Moved Ngaire  
Seconded Kieran  
Carried.

### Business Arising from Principal's Report:

Nil
Catering Committee Report: The Autumn garden expo coming up. It will be held on Saturday the 20th and Sunday the 21st of April. It was put forward that we go back to basics for the catering of food, for example; hot dogs, sandwiches, cakes and slices. Julie proposed that we run an all day breakfast. Faye informed us that this is available at another stall. It was discussed that we introduce an bacon and egg muffin that will run for the length of the day. As usual, tea and coffee will available. Hot chips will also be a menu item. Moved Faye Seconded Ngaire Carried.

Faye proposed that we include muffins and raisin toast as an all day breakfast food. Moved Shane Seconded Kieran Carried.

Business Arising from Catering Committee

None

Agenda Items:

1. Jenny Edwards from the tuckshop within the Murgon State High School, donated her time to us to offer an explanation on the workings of the tuckshop. The general procedure is as follows;
   - Someone is to gather the orders and monies from the classroom on Wednesday.
   - Fridays a volunteer is to come in and help out with the duties in Murgon High School, it is then when the Wheatlands orders are gathered, then delivered to the school.
   - The volunteer will generally start at 9 o’clock and be finished by approximately 10:30.

A standing agreement between the two schools is that 10% of total order value is reimbursed to Wheatlands school. As an added benefit the charge to Wheatlands is provided at cost. Jenny also informed the P&C that a new winter menu is coming soon. When it comes to any special dietary needs, this will be addressed as best as possible. All health and safety aspects are adhered to and is a great way to contribute to the school.

Julie thanked Jenny and the Murgon High School P&C for their great efforts on behalf of the Wheatlands P&C.
General Business:

1. The uniform coordinator, Annette proposed a set day and time for parents to purchase uniforms – Friday afternoons after parade from 3.00pm onwards. To help keep booking in order, an invoice and receipt will be issued. Any questions please contact Annette Ashley.
2. In regards to a float for the uniforms, Kieran will organize this and pass it onto Annette.
3. Any second hand donations please hand them to Annette on the above time and day.
   Moved Shane
   Seconded Daniel
   Carried

4. Kieran proposed that the P&C donated a couple of boxes of reflex paper to the school.
   Moved Annette
   Seconded Kimberely
   Carried
5. The new chairs that the office has now received was donated by the Murgon Family Medical Practice. This is greatly appreciated and a thank you letter will be drafted by Ngaire to show our gratitude.

Centenary:

1. Kerrie-Lee presented some items for display. Quilt, cushion, tea towel, and a carry bag. All items are beautifully embroidered and will be donated as prizes for the raffle.
2. Julie Brown graciously donated a Bundaberg Rum esky/keg that we will use for a raffle prize.
3. Faye was also gracious in donating a Tupperware serving dish. Thank you to both Julie and Faye.
4. Raffle ideas were discussed and also who we could approach in regards to sponsorship. More ideas will be tabled at a later meeting.
5. Daniel donated a wonderful holiday that he won at the Canberra trip. The holiday consists of accomodation for 2 nights at the Hyatt and entries into major historical parks. Thank-you Daniel for the donation.
6. It was proposed that we start the selling of raffle tickets straight after the June/July holidays to maximize our market potential. Carried.
7. Kimberely is going to approach Murgon IGA in regards to setting up a stall so we can sell tickets for the raffle/s.
8. Julie will make up posters for advertisement of centenary and these will be asked to be placed in various business in the CBD.
9. Shane will approach Wondai IGA for sidewalk spots for raffle ticket sales.
10. Faye has organized the kitchen at the Wondai Town Hall so that we can use it for the catering preparations.
11. Kieran contacted Clovely and they are very happy to be a part of the centenary.

Next Meeting: 18.04.2013

Meeting Closed: 8:50pm